**Proposal for Minors**

**DESCRIPTION**

To further our mission of providing a career centered education, and to allow undergraduate students to pursue an organized, coherent secondary course of study, New York Tech will create the official designation of “Minor”. Just as an academic major gives an employer or professional school an idea of one's ability to specialize and to develop an understanding in depth of a particular discipline, an academic minor provides an occasion to expand the breadth of a student's interests independently of the student’s major. It demonstrates broad competence beyond a narrow specialization.

A minor shall be defined as a set of courses outside the student’s major with a coherence based on subject, methodology, or other factors. Minors shall be no less than 15 credits and no more than 18 credits.

**PRELIMINARY ANALYSIS**

Please draft a narrative, no longer than 5 pages, that addresses the following items:

1. **Alignment with Mission**: How will this minor advance the [mission of New York Tech](http://www.nyit.edu/about_nyit/nyit_at_a_glance/)? How does it fit in the larger context of the institution, and particularly your school / college?
	1. If appropriate, address the relationship between the minor and other programs offered at New York Tech. What distinguishes this minor from current offerings in your or other departments?
	2. How will faculty, staff, and facilities in your school / college support this new minor without compromising existing offerings?
2. **Financial Viability**: Will new dedicated space be required for specialized purposes?
	1. What, if any, new expenses are needed to create this minor? Distinguish between capital expenditures (space, large equipment) and operating expenses (staff, supplies).
	2. If there are significant new expenses, what enrollments are necessary to offset the operating expenses? [[Five-year budget plan spreadsheet](https://www.nyit.edu/files/academic_affairs/AA_CurriculumCommittee_FiveYearFinancialProjectionTemplate.xlsx)]
3. **Learning Outcomes, Post-Graduation Opportunities, and Interdisciplinarity**:
4. What are the Learning Outcomes (LOs)? If any of the curricular areas intersect with another school or college, please identify them here and assign to another dean for review and to lead the discussion.
5. How does this minor enhance post-graduation opportunities for students? Please be specific about the additional knowledge and skills gained through the minor.
6. **Courses**: List all required and courses in the minor, indicating number of credits and any prerequisites.

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| **Course prefix** | **Course number** | **Course title** | **# credits** | **Prerequisites\*** |
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\*not recommended for minors